



2018-2019 Annual Report

As MSPE celebrates another year of service to the public and its members, let us reflect on our Mission Statement and the Engineer's Creed we are all dedicated to upholding.

MSPE Mission Statement

The Mission of NSPE/MSPE is to promote the ethical, competent practice of licensed engineering, advocate licensure, and enhance the image and well-being of its members.

Engineer's Creed

As a Professional Engineer, I dedicate my professional knowledge and skill to the advancement and betterment of human welfare.

I pledge:

To give the utmost of performance;

To participate in none but honest enterprise;

To live and work according to the laws of man and the highest standards of professional conduct;

To place service before profit, the honor and standing of the profession before personal advantage, and the public's welfare above all other considerations;

In humility and with need for Divine guidance, I make this pledge.

Adopted by the National Society of Professional Engineers, June 1954

In Memoriam

The Michigan Society of Professional Engineers wishes to remember its members who have left this life since the time of our last Annual Meeting. Let it be known that our Society shares in the heartfelt sorrow of the families of our departed members and beloved friends.

John Banicki, PE

Joseph A. Bollo, PE

Sterling S. Bushnell, PE

Richard S. Gabrielse, PE

Dennis A. Hill

Hans Korendyke, PE

Edward Prein, PE

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President's Report

Submitted by Scott Conners, PE, President

Sitting down to write this report feels a lot like the opening monologue from the countless guest hosts of Saturday Night Live. They all start the show with "Wow....what a week it's been. So crazy, so fun and it's over so fast. We have a great show in store for you tonight!". That is a lot how I'm feeling as I approach the end of my time as your president. The last year has flown by, but I'm very glad that I had this opportunity. I've really enjoyed my time and I've made great new friends and built relationships that will last a lifetime.

Many people say that you can't really look forward without first looking back. The last few years have been filled with ups and downs. But I'm so proud to say that this year brought stability to our Society. Not by my hand, but with the collective hands of past presidents, Rob Wheeler, Mike Schwartz, and the board members and committee chairs that helped us find balance and focus. We addressed staffing twice in the last 3 years. First by transitioning to a full time Executive Director and then with a paradigm shift to using an association manager. In between those changes we looked at the very difficult challenge of owning an aging building in downtown Lansing. We did not just discuss the issue. We got our hands dirty and tried to become a part of the solution with paint brushes, rakes, and many other tools as the board members stepped in to keep things fresh and operational at the MSPE headquarters. Ultimately, the cost of staying in the landlord business seemed to be too high and the Board made the difficult decision to sell the headquarters. That was a tough process for everyone involved but, I'm very proud of our membership for being able to have a healthy debate and then come back together again in solidarity as we moved forward with the business of MSPE.

That brings us to today with a fresh look forward. We are now working with FrontlineCo as our association manager. In that position, Katy Winnett has assumed the role of our Executive Director. Frontline has many resources with experts in conference planning, marketing, and public policy. We are now in a position of strength in so many more areas with the association management approach. One position of weakness is in looking at where we call home. We do not currently have an office in our own state of Michigan. Upon selling our headquarters, we agreed to be slightly nomadic for a period of time so that we could test out the association management philosophy. In September it will be time to consider renewal of our contract with Frontline and that will be perfect time to decide if our virtual or digital office on GoToMeeting is the best place for us call home. I was one of the many members that thought it was important for us to have a physical location. I'm rethinking that philosophy and I'd urge our membership to keep an open mind, too. The world is changing very quickly around us and we might be able function just fine without all the costs and headaches that come along with actual office space. I'm excited to help participate in this debate as MSPE's "past president" later this year.

On July 1st, 2019, Tom Wheat will be taking over as our MSPE President for 2019/2020. I've gotten to know Tom very well over the last year, and I think he will bring outstanding leadership to our society. Tom understands politics and how to build consensus. He also understands the private world in which we must balance decision making with efficiency. Tom is a great choice to lead us forward with some of the tasks that we hoped to address several years ago when we took on the challenges noted above. Most notably, enhancing membership, protecting licensure, impacting meaningful legislation and

helping to highlight the importance of professional engineers in Michigan and in our society. I was amazed at how many opportunities I was afforded to speak to state and national issues during my tenure. It was really cool to share the vision and insights of our society with students, colleagues and stakeholders of our work as professional engineers. It's a great reminder of how many people we can impact when we reach out and offer assistance. I'm excited to see Tom step in to this new role.

I'll pledge to you that over the next few months Tom Wheat and I will work together to provide a seamless transition into the 2019/2020 MSPE year. I hope that our membership can also pledge to give Tom the same support that I've received over the last few years on the Board of Directors and eventually, as president. We can do great things when we work together!

Thank you for this great opportunity!

Executive Director's Report

Submitted by Katy Winnett, Executive Director, FrontlineCo

New Beginnings

Let me start by introducing myself. My name is Katy Winnett and I am your Executive Director as of October 2018.

Here's a refresher:

MSPE chose to hire the association management company, FrontlineCo, in 2018. This allows MSPE access to a staff of over 10 people with expertise in several areas of business: governance, finances, marketing, membership, event planning, graphic design, and more. At the time of hire I was chosen as your Executive Director. I've really enjoyed getting to know MSPE over the past few months. I've worked closely with the Board of Directors and committees, and even spoken to some of you via phone and/or email. I look forward to learning more and continuing to improve MSPE. While I can't be in attendance at the Annual Conference this year (too far along in my second pregnancy), I'm confident that our staff who are attending are a winning team.

A little about me:

I have been working in association management for seven years and have worked in various areas including marketing, fundraising, membership, and event planning. I have also been heavily involved in managing numerous board and committee initiatives for a diverse group of associations. In addition to my professional career, I enjoy spending time volunteering and serving with local non-profits.

Impact on MSPE:

The entire team at FrontlineCo is here for you. As the Executive Director, I serve as the main point of contact with our team. However, there will be many other people involved in MSPE's success. We look forward to enhancing the Annual Conference, member communications, non-dues revenue opportunities, and other MSPE activities. As always, legislative tracking and working with NSPE on your behalf will continue to be priorities for us.

Thank you for your support of MSPE and I look forward to working with all of you. Do not hesitate to contact me at katy@frontlineco.com or (517) 487-9388.

Teller's Report

As reported to the Board of Directors by Katy Winnett on April 30, 2019.

President

Thomas Wheat, PE Automatic

President Elect

Ivan Ivanov, PE

Treasurer

Kurt K. LaFrance, PE

Secretary

Katherine C. Hennicken, PE Automatic

Vice Presidents:

Pamela Lemme, PE	<i>Eastern Region</i>	
Stephen Zayko, PE	<i>Mid-Michigan Region</i>	Automatic
Bob Neleson, PE	<i>Northern Region</i>	Automatic
Amanda N. Hemeyer, PE	<i>Thumb Region</i>	
Kevin Kieft, PE	<i>Western Region</i>	Automatic
Donald F. Nedervelt, PE	<i>Sixth Vice President</i>	

NSPE Delegate

N. Robert Uddin, PE

Immediate Past-President

Scott Conners, PE Automatic

2019 Annual Business Meeting Agenda

Friday, May 3, 2019 – 9:30 AM to 10:00 AM

Radisson Hotel Landing at the Capitol

- 9:30 AM Call to Order of the 71st Annual Business Meeting of MSPE (S. Conners)
- Invocation (N. Uddin)
 - Roll Call / Sign-in Sheets (K. Hennicken)
 - Moment of Silence for Deceased Members (S. Conners)
 - Welcome/Opening Remarks (S. Conners)
- 9:40 AM Officer / Committee Reports
- Minutes from May 4, 2018 Annual Business Meeting, Eberherd Center, Grand Valley State University, Grand Rapids, Michigan (K. Hennicken) – Action Needed
 - Approval of the Financial Report (K. LaFrance)
 - Review / Questions on Board / Committee Reports (previously submitted)
- 9:45 AM Teller’s Report (K. Hennicken)
- 9:50 AM Installation of New Officers (T. Hatley)
- Approval of the Newly Elected Officers – Action Needed
- 9:55 AM Closing Remarks (S. Conners)
- Adjournment of Annual Business Meeting – Action Needed

2018 Annual Business Meeting Minutes

May 4, 2018

Eberherd Center, Grand Valley State University, Grand Rapids, Michigan

1. Call to Order of the 71st Annual Business Meeting of MSPE
 - President Robert Wheeler called the meeting to order at 8:37 A.M. Member sign-in sheet was passed around and collected, and there were 47 members in attendance, plus one (1) representative from NSPE and one (1) guest at the time of commencement of the meeting. N. Robert Uddin, NSPE Delegate, led the invocation. Robert Wheeler led a moment of silence for members deceased within the past year.
 - President Wheeler gave brief opening remarks.

2. Officer / Committee Reports
 - The minutes from the May 5th, 2017 Annual Business Meeting at the Kensington Hotel, Ann Arbor, Michigan were presented for approval by Secretary Lewis. There were no member questions. It was moved by Don Nedervelt and supported by Leanne Panduren to approve the minutes, and the motion was passed unanimously.
 - The 2017 financial report was presented for approval by Treasurer Kurt LaFrance. There were no member questions. It was moved by Scott Connors and supported by Leanne Panduren to approve the financial report, and the motion was passed unanimously.
 - Board and committee reports were included in the agenda packet that was distributed to the membership. There were no member questions, and no action was required.

3. New Business
 - President Wheeler indicated that he did not have any specific Presidential citations, though he will be giving a special award at the Luncheon to follow. He did thank all of the board members for their support during this past year.
 - Secretary Lewis presented the Teller's Committee report. 67 ballots were returned, and the slate of officers was elected, which are detailed in the meeting agenda packet. It was moved by Nancy McClain and supported by Michael Schwartz to accept the Teller's Committee report, and the motion was passed unanimously.
 - Secretary Lewis presented a resolution to authorize the 2018-19 President, Treasurer, and Secretary, to sign checks on behalf of MSPE. He also noted that the resolution will typically name the Executive Director, but this cannot be done at this time as the position is vacant. It was moved by Don Nedervelt and supported by N. Robert Uddin to approve the resolution, and the motion was passed unanimously.

4. Adjournment
 - President Wheeler gave brief closing remarks.
 - It was moved by Don Nedervelt and supported by Leanne Panduren to adjourn the meeting, the motion was passed, and the meeting was adjourned at 8:54 A.M.

Treasurer's Report & MSPE Financial Statement

For the Year Ending December 31, 2018

Submitted by Kurt K. LaFrance, P.E.

April 22, 2019

A. **Status of Accounts at Fifth/Third Bank:**

	<u>Dec. 31, 2018</u>	<u>Dec. 31, 2018</u>
Business Checking	\$33,840.59	\$ 60,470.85
Paypal	0.00	167.92
Foundation (MATHCOUNTS)	13,494.15	11,741.54
MSPE PAC	6,065.19	2,005.19
Total	\$53,399.93	\$74,385.50

Net change in assets **(\$20,985.57)**

B. **Building Fund:**

The MSPE building was sold in 2018 and the proceeds of \$243,528.25 were invested at the direction of the building fund committee. As of the end of 2018 the building fund had a balance of \$235,176.78, for a loss of \$8,351.47.

C. **Scholarship Fund:**

The scholarship fund is invested with Nicholas Funds. The balance as of December 31, 2017 was \$183,478.60. As of December 31, 2018, the balance was \$180,683.40, for a loss of \$2,795.20.

D. **Profit & Loss Statement:**

We ended the year with an operating gain (not including the building fund) of \$32,121.25. Our income was \$120,882.38 and our expenses were (\$88,761.13).

Regional Reports

Eastern Region

Submitted by Pamela Lemme, PE

Detroit Metro Chapter

Efforts are still under way to revitalize the Detroit Metro Chapter. In the meantime, the chapter remained active with MATHCOUNTS and Scholarships. Two MATHCOUNTS competitions were held, corresponding with the previous chapter boundaries of Detroit Metro and Oakland. The Oakland Chapter competition was held at Oakland University. The Detroit Metro Chapter competition was held at University of Michigan Dearborn. For Scholarships, the Detroit Metro Chapter received and reviewed 45 applications from graduating high school seniors.

Mid-Michigan

No report submitted.

Northern Region

Submitted by Bob Nelesen, PE, MBA

The Northern-Straits Section has started its efforts to consolidate a number of Northwest Michigan Members with many former at-large members in Northern Michigan and the Upper Peninsula. We are in the process of fostering new leadership after some retirements, but continue to coordinate with other Northern associations to facilitate growth, interest, and networking opportunities. One of the best events for the Section is its very successful annual golf event for MATHCOUNTS.

Thumb Region

Submitted by Amanda Hemeyer, PE

The Thumb Region contains three Chapters: Flint, Blue Water, and Great Lakes Bay Region Chapters.

Flint Chapter

The Flint Chapter held monthly board meetings and several monthly programs. The programs included the annual golf outing, evening social events, a plant tour, and a household goods drive. Three scholarships were awarded to local students during the 2018 Scholarship Luncheon and Officer investiture, who were sworn in by Leanne Panduren, PE. The Chapter board members volunteered at the Bay Central Region MATHCOUNTS competition and gave a presentation to University of Michigan-Flint students on the importance of taking the Fundamentals of Engineering Exam. The Flint Chapter maintains their Facebook page. The annual scholarship golf outing is planned for May and the new officers will be inducted in June at the Scholarship luncheon.

Blue Water Chapter

The Blue Water Chapter held several monthly programs. The programs included a facility tour of the Bluewater View Condominiums and several lunch and learn presentations. Chapter members participated in the 2018 Legislative Day and held a breakfast with State Representative Shane Hernandez. They also participated in the 2019 MATHCOUNTS competition.

Great Lakes Bay Region Chapter

No report submitted.

Western Region

Submitted by Kevin S. Kieft, PE

Muskegon Chapter

The Muskegon Chapter continued its proud tradition of strong support and administration of college scholarships and a robust MATHCOUNTS competition and outstanding programs. The programs included:

- Grand Haven South Pier Reconstruction Project
- Beacon Recycling Tour
- Bush Concrete Tour

The MATHCOUNTS competition had six schools participate with a total of 53 students. The polar vortex impacted numbers with a couple of schools unable to make the competition due to the weather. Nine applications were reviewed and submitted for the MSPE state scholarship along with award of a Muskegon Area Community Foundation Scholarship for a Muskegon Community College student transferring to a four-year engineering degree program.

Southwestern Chapter

Chapter Board meetings were held monthly and a full slate of officers are in place for the 2019-2020 year. The Southwestern Chapter continued its strong support of the Scholarship program and MATHCOUNTS. The Southwestern Chapter reviewed eleven scholarship applications and submitted two to the state. Their long-established golf outing to support their scholarship efforts continued in the 2018-2019 year with over 60 golfers participating. In addition, they will be awarding local scholarships through their MSPE chapter.

The MATHCOUNTS competition featured fourteen schools with 104 kids competing at the event. The chapter helped organize the 40th annual Engineers Week dinner at Western Michigan University which featured the topic of "Disruptive Technology and the Future of Electric Transportation".

Western Chapter

The Western Chapter continued its strong presence with MSPE. The Chapter held six board meetings to confirm and finalize details for their chapter meetings and newsletter. Chapter meeting topics included:

- Using Unmanned Vehicles for Geospatial Data Acquisition
- Saint Mary's River Little Rapids Habitat Restoration
- Michigan's Lead and Copper Rule and City of Kalamazoo's Approach

- Virtual Design and Construction in Concrete: Arauco Plant Case Study
- Van Andel Institute – Doing it Differently
- Consumer’s Energy Circuit West Development
- The Road to Autonomous Vehicles – Advanced Driver Assist Systems
- Grand Rapids Campus of Switch – Pyramid Campus Tour
- What’s up with Nuclear Power

The MATHCOUNTS competition for the Western Chapter included nine school districts and 74 students, down from recent years due to the weather and school closings. The Western Chapter continues to provide a \$1,500 scholarship to a graduating high school senior pursuing a degree in engineering. The Chapter’s annual golf outing helps raise funds for this scholarship. The Western Chapter participated in E-Week at the Grand Rapids Public Museum in conjunction with ASCE and SWE.

NSPE House of Delegates Update

Submitted by Nijam Robert Uddin, PE, F.MSPE

I completed the updated HoD Delegate training prior to the 2018 Annual Conference.

This year the House met on Saturday, July 21, 2018 from 7:30am to 5pm. There was a break for lunch where the new officers were installed and the Order of the Engineer Ring Ceremony was performed.

The following actions were taken were taken during the session.

1. Approval of the proposed Agenda
2. Not Approved - A request by Professional Engineers of Oregon for a waiver of certain rules for Integrated Societies.
3. Voted for the two open officer positions
 - a. 2018-2019 NSPE Vice President – Tricia Hatley, PE, F.NSPE – elected.
 - b. 2018-2020 Director, Membership-at-Large – Shannon D. Looney, PE, F.NSPE - elected.
4. Approved - The 2018-2020 slate of regional and interest group directors.
5. Ratified - The 2018-2019 slate of nominees for the Candidate Screening Committee.
6. Approved – Proposed NSPE Umbrella Policies.
7. Approved – Reorder NSPE Code of Ethics language.

I was notified that I am eligible to complete a second two-year term (2019-2021).

I look forward to continuing to serve MSPE.

Committee Reports

Awards Committee

Submitted by Patrick Lewis, PE

The Awards Committee reviewed applications for Engineer of the Year and Young Engineer of the Year. They also reviewed six chapter reports for awarding chapter honors in six different categories, divided among large and small sized chapters. The award winners will be announced at the Annual Conference closing luncheon.

Building Fund Advisory Committee

Submitted by Josh Szymanski, PE

The committee continued implementation of the plan developed and approved by the MSPE Board of Directors following the sale of the Walnut St. Office Building in 2018. In May 2018, the board implementation of Bylaw 12 established the Building Fund Advisory Committee and approved the Investment Policy Statement. A brokerage account was opened in August 2018 and funds were transferred in September 2018. The committee selected fund options and invested the proceeds following the board approved Investment Policy Statement (IPS) over a period from September 2018 – January 2019. A monthly reporting structure was instituted including Kurt LaFrance, MSPE Treasurer, and accountant Mary Beth Schenden. Quarterly meetings of the committee members were also established. The committee is pleased with both the mechanics and performance of the fund thus far and will continue to monitor funds within the IPS going forward. The initial fund balance was \$243,528. Fund balance as of April 17, 2019 was \$263,644. No money was disbursed during this period.

Committee Members include:

Josh Szymanski, PE, Chair

Martha Thompson, PE, F.MSPE, F.NSPE

Phil Porte, PE

Kurt LaFrance, PE – Ex Officio Member

Constitution & Bylaws Committee

Submitted by Patrick Lewis, PE

There were no revisions needed to the State documents, and the only activity was reviewed were the Jackson Chapter documents for consistency.

Education Committee

No report submitted.

Legislative & Governmental Affairs Committee

Submitted by Leanne Panduren, PE, F.NSPE

The Legislative and Governmental Affairs (L&GA) Committee met via conference call and communicated via email during the year. The committee also includes all members of the PAC Board so that the two groups can actively discuss legislation and potential legislator support, although the PAC Board's votes on donations are taken separately. The committee includes members from eight different chapters as well as a representative from FrontlineCo.

The L&GA Committee also works through the Architects, Engineers, and Surveyors Legislative Coalition (AESLC) through our delegates John Condie, PE; Leanne Panduren, PE; Jay Wheeler, PE and Ryan Roth (FrontlineCo). AESLC consists of representatives from MSPE, AIA-M, ACEC-M and MSPS and meets regularly with our lobbyist (Kelley Cawthorne) to discuss issues that the coalition wants to monitor/push during each legislative session. In addition, this allows the groups to collaborate on the use of PAC funds and making our limited funds have greater impact.

2018 was very active on the legislative front and concluded with the election and then the lame duck session in late November/December. The committee continuously reviews and comments on current and pending legislation that impacts design professionals. Key legislation that MSPE and our group actively worked to oppose in 2018 included SB 157/HB 5723 (commonly referred to by our groups as the Plastic Pipe bills) which if passed would have required the allowance of plastic pipe materials on all water and sewer projects and restricted the professional engineer's judgement in specifying materials based on the individual site conditions and owner's long-term maintenance and operation costs. We were successful in stopping this from passing in either chamber and so far in 2019 this legislation has not been reintroduced. We were also very active at the end of the session testifying and meeting with legislators to oppose and work to amend legislation that weakened professional licensure. With bi-partisan support, the goal of several pieces of legislation was to force reviews of any licensure/certification requirements and language barring individuals with felony convictions from becoming certified/licensed. Both areas were considered barriers for employment. While several of these bills did not pass prior to the end of the session, we were able to work with legislators on acceptable amendment language so we will have a good place to start working from this session if they are reintroduced.

Other bills the committee focused on as the 2017-18 session concluded included:

- HB 4447-4452 QBS legislation
- SB 465 Lien Law modification which was successfully passed and made into law during this session
- SB 469 which would reinstate Historic Preservation Tax Credits
- A variety of bills focusing on infrastructure

As the new 2019-2020 session began, AESLC facilitated Meet and Greets with legislators around the state and MSPE members attended all of them. The committee is also working to update our MSPE member legislative contact list so that we are prepared to act swiftly if we need our members to send in emails or make phone calls regarding pending legislation. While much of the discussion so far this session has centered around the budget and the proposed gas tax increase, there are a few other issues we are monitoring:

- SB 54/HB 4100 – This is a reintroduction of the Historic Tax Credit legislation we supported last session.

- Transportation funding – whether it is the current gas tax increase or some other method, MSPE supports the creation of sustainable, long-term protected funding to address the immediate and future needs of our road systems.
- TransparentBusiness - We are closely monitoring and working with NSPE on the national issue of this company's efforts to push legislation in several states that would require professional services providers to acquire and install tracking software to document via screen shots and other methods, the hours worked on state contracts.
- Certificate of Merit – We are working to have legislation introduced early in this session. This is legislation we have been working on for several years and over multiple sessions.
- The committee has also reviewed and provided comments to LARA regarding proposed changes to the Professional Engineer General Rules

This year's AESLC Legislative Day, held on April 17, was attended by 115 architects, engineers, and surveyors with approximately 21 of those being MSPE members. 109 legislators were visited by their constituents and the remaining (39) received the packet containing information on each organization and the position papers we were presenting.

MATHCOUNTS Committee

Submitted by Nancy M. McClain, PE, F.NSPE, F.MSPE

The State Competition was held at the Vehicle Engineering Center on the GM Warren Tech Center Campus on March 19, 2019. A total of 136 Mathletes represented 47 schools from our 14 Chapter Competitions. In those Chapter competitions we hosted over 1040 students from 123 schools statewide.

The following Mathletes finished in the top four places of the Countdown Round and will represent Michigan at the National Competition in Orlando, FL on May 12-13, 2019:

- Vikram Goddla, Country Day Middle School (Beverly Hills), 7th grade (2nd trip to National)
- Jason Zhang, East Middle School (Plymouth-Canton), 7th grade (2nd trip to National)
- Michael Lu, Bloomfield Hills Middle School (Bloomfield Hills), 6th grade
- Henry Jiang, Country Day Middle School (Beverly Hills), 7th grade (2nd trip to National)
- Coach Srinivasa Badrinarayanan, East Middle School (Plymouth-Canton)

The top ten teams were:

- Boulan Park Middle School (Troy) – Oakland Chapter
- East Middle School (Plymouth-Canton) – Detroit Metro Chapter
- Detroit Country Day Middle School (Beverly Hills) – Oakland Chapter
- Novi Middle School (Novi) – Oakland Chapter
- Clague Middle School (Ann Arbor) – Ann Arbor Chapter
- Houghton Middle School (Houghton) – Douglass Houghton Chapter
- Meads Mill Middle School (Northville) – Detroit Metro Chapter
- Macdonald Middle School (East Lansing) – Capital Area Chapter
- Jefferson Middle School (Midland) – Great Lakes Bay Region Chapter

- Black River Middle School (Holland) – Western Chapter

Once again, MATHCOUNTS will present the 2019 Raytheon MATHCOUNTS National Competition live via webcast on <http://www.mathcounts.org> On Monday, May 13 at 10:00 AM EDT, you'll have the opportunity to watch and play along with the nation's top middle school Mathletes! Just can't wait for May 13th? You can watch previous years' competition webcasts! [Watch Webcasts From Past Years](#)

At the 2018 National Competition the Michigan team finished 7th of 56 teams. Reagan Choi, an 8th grader from Boulton Park Middle School finished 12th on the written test and participated in the National Countdown Round. The other team members finished 45th (Aaryan Chandna), 101st (Jason Zhang), and 198th (Vikram Goddla) out of 224 participants.

The MATHCOUNTS Coordinators would also like to thank all the volunteers at the competitions and our sponsors. Without your participation and support we would not be able to bring this program to middle school students across the state. We would also like to thank General Motors for hosting us this year.

Membership Committee

Submitted by Michael Schwartz, PE

The Membership Committee met via phone call every other month over the past year. The group is comprised of 35 people (email distribution list) and includes chapter membership chairs, chapter presidents, regional VPs, and a few at-large personnel. Typical meetings were generally 5-8 people throughout the year. As of April 2019, MSPE had 951 members, which is an increase of 36 members from April 2018 (915 members). We had an increase of 12 paying member (standard members & Enterprise members) over the same time period. We are optimistic that we are beginning to reverse the trend of lost membership from 2017. Over the next year we hope to improve upon the following:

- Tracking membership trends on a quarterly basis (chapter membership, standard member, etc.)
- Reducing the number of “unassigned” members to actual chapters (currently 17)
- Reducing the number of dropped members for a 12-month period (currently 107)
- Increasing standard and Enterprise members (currently 584)

Nominating Committee

No report submitted.

PAC

No report submitted.

Personnel Committee

Submitted by Scott Conners, PE

The MSPE Personnel Committee is made up of the Past President, President, President Elect, Treasurer and Secretary. This group is tasked with working through all personnel related issues and reporting back

to the Board of Directors. In our society and with our small budget, this committee has historically overseen the duties and performance of the Executive Director.

Late in the 2017/2018 year our Executive Director resigned to take a new position. The Committee spent the first part of the year working on a plan to fill the vacancy. The group looked at a traditional model to include an executive director as well as options for an independent contractor or an association manager. After lengthy debate, the committee set up interviews with two association managers and one independent contractor to consider filling the void. Interviews took place on July 31, 2019.

FrontlineCo stood out to the interview committee. Their experience managing the professional engineering societies in Indiana and Illinois gave them a keen insight into how MSPE operates. They were the consensus choice to move forward into contract negotiations.

The MSPE Board of Directors approved a one-year contract with FrontlineCo in August of 2018. Frontline came on board October 1, 2019 and stepped right in with helping to manage the day-to-day activities of the association. We expected a slow start, but they have done a nice job of stepping in to help our all-volunteer organization get back on solid footing.

Katy Winnett has assumed the role of an Executive Director in handling our association management. Her staff includes conference planners, marketing specialists and legislative staff. We have been in contact with Katy and her team on a nearly daily basis. This includes coordination for committee meetings, board meetings and planning the annual conference.

The Frontline contract will be up for potential renewal in September of 2019. If the Board and Personnel Committee are satisfied with the performance in year 1, this will be a good time to refine the agreement and fine tune future expectations.

Scholarship Committee

Submitted by Don Nedervelt, PE, F.MSPE

Each year the MSPE Scholarship Committee evaluates and awards scholarships to students, focusing primarily on graduating High School Seniors planning to attend a Michigan ABET accredited college engineering program starting in the fall semester. Additionally, one to four scholarships have been awarded in the past to college undergraduate students currently enrolled in a Michigan ABET accredited college engineering program. This year, 138 graduating high school seniors applied for 22 scholarships valued at \$30,500 with \$14,000 of that amount funded by MSPE. In addition to MSPE, the scholarships were sponsored by Grand Valley State University, Kettering University, Lake Superior State University, Michigan Technological University, Saginaw Valley State University, University of Michigan – Ann Arbor, University of Michigan – Dearborn, Wayne State University, and Western Michigan University. For the high school program, application forms were revised and made available at the MSPE website in the fall of 2018. Applications were due to the Chapter Scholarship chairs by February 13, 2019. The Scholarship Committee reviewed the applications and selected the winners for each scholarship. Award letters were sent out notifying the winners by late April 2019, final awards will be completed by the end of May

2019. Due to financial constraints, the committee did not offer any college undergraduate scholarships. This year's scholarship program was well received by participating Universities and Colleges and was a success.

Strategic Plan & Goals Committee

No report was submitted.